



## Memorandum



**TO:** South Carolina Regulated Transportation Carriers

**SUBJECT:** 2019 Transportation Annual Report

**DATE:** January 30, 2020

Pursuant to S.C. Code Ann. Regs. Chapter 103, all regulated utility companies are required to file an Annual Report of South Carolina operations with the S.C. Public Service Commission (PSC) and the Office of Regulatory Staff (ORS) no later than April 1, 2020. If your company has a fiscal year end other than December 31, 2019, the report is due three months after the end of your fiscal year; however, you must notify the PSC and ORS of your company's fiscal year end date.

In lieu of mailing a paper copy of the annual report form to each company, ORS is requesting that transportation carriers download the 2019 Transportation Annual Report form from the ORS' website. The Annual Report is available in a fillable PDF format at [ors.sc.gov](http://ors.sc.gov) under Regulated Utilities, Transportation, Class E, Household Goods/Hazardous Waste, Transportation Annual Report for Household Goods & Hazardous Waste.

Effective immediately, pursuant to Order No. 2019-706 in Docket No. 2009-84-A, one copy of the Annual Report should be submitted to the PSC email address [AnnualReports@psc.sc.gov](mailto:AnnualReports@psc.sc.gov). In addition, one electronic copy should be retained by the Company. Filing this electronic copy with the PSC will satisfy your responsibility for submitting an annual report as required pursuant to PSC regulations.

If you have any difficulties accessing or completing the 2019 Transportation Annual Report, please contact Thomas McGill at [tmcgill@ors.sc.gov](mailto:tmcgill@ors.sc.gov)/803.737.0863 or Jenna Sarrell at [jsarrell@ors.sc.gov](mailto:jsarrell@ors.sc.gov)/803.737.0896. If you have a fiscal year end date other than December 31, 2019, or if you require an extension of time to file, please inform both Jenna Sarrell with the Office of Regulatory Staff at [jsarrell@ors.sc.gov](mailto:jsarrell@ors.sc.gov)/803.737.0896 and the Public Service Commission of South Carolina at [contact@psc.sc.gov](mailto:contact@psc.sc.gov)/803.896.5100. Thank you for your prompt attention and cooperation in this matter.

Handwritten signature of Jocelyn Boyd in cursive.

Jocelyn Boyd  
Chief Clerk/Administrator  
Public Service Commission of SC

Handwritten signature of Nanette S. Edwards in cursive.

Nanette S. Edwards  
Executive Director  
SC Office of Regulatory Staff

# Transportation CARRIER ANNUAL REPORT

## HOUSEHOLD GOODS & HAZARDOUS WASTE CARRIERS OF

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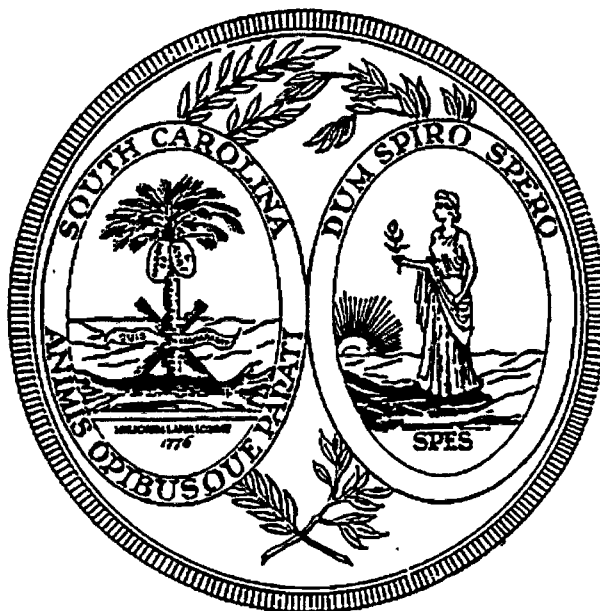
Exact Legal Name of Respondent (Include DBA Name if Applicable)

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PSC/ORS Number (leave blank)

**FOR THE YEAR ENDED 2019**

- Calendar Year Ending December 31, 2019  
or  
 Fiscal Year Ending \_\_\_\_\_



### Company Information

#### Identification and Contact Information

Date: \_\_\_\_\_

Check:  Limited Liability Co.  Corporation  Sole Proprietorship

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

#### Contact (for purposes of this report, if different from above)

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

## GENERAL INSTRUCTIONS

1. All Transportation Companies are required by state law to complete and file an annual report. By April 1, 2020, one electronic copy of this report should be submitted to the S.C. Public Service Commission email address [AnnualReports@psc.sc.gov](mailto:AnnualReports@psc.sc.gov). In addition, one electronic copy should be retained by the Company. Filing this electronic copy with the S.C. Public Service Commission will satisfy the utility's responsibility for submitting an annual report as required pursuant to Commission regulations.
2. All forms are available in PDF format on the Office of Regulatory Staff's website at [ors.sc.gov](http://ors.sc.gov).
3. Where no information is available for an item in the report, "0," None, or Not applicable are appropriate responses.
4. Throughout this report, money items will be rounded to the nearest dollar.
5. Failure to comply with the submission of the annual report may result in fines and/or revocation of a Certificate of Public Convenience and Necessity.
6. Contact the Office of Regulatory Staff at (803) 737-0800 if you have questions about completing or filing this report.

**ANNUAL REPORT**  
Income Statement: Year Ending December 31, 2019  
(Household Goods & Hazardous Waste Only)

Company: \_\_\_\_\_

Date: \_\_\_\_\_

	General Ledger Account #	Current Year Amount
<b>Operating Revenues:</b>		
SC Regulated Authority		\$
Lease Carriers		\$
Exempt Operations		\$
Other Operations		\$
<b>Total Revenue</b>		<b>\$</b>
<b>Operating Expenses:</b>		
Salaries of Officers		\$
Salaries of Employees		\$
Operating Supplies		\$
Repairs		\$
Taxes & Licenses		\$
Insurance		\$
Utilities & Communications		\$
Depreciation		\$
Rent		\$
Interest		\$
Miscellaneous		\$
<b>Total Operating Expenses</b>		<b>\$</b>
<b>Net Income</b>		<b>\$</b>
<b>Operating Ratio</b> =(Total Expenses/Total Income)		<b>\$</b>

**ANNUAL REPORT**  
 Balance Sheet: Year Ending December 31, 2019  
 (Household Goods & Hazardous Waste Only)

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Account Type	General Ledger Account #	Current Year Amount
<b>Assets:</b>		
Cash		\$
Receivables		\$
Real Estate		\$
Buildings & Equipment - Net		\$
Motor Vehicles - Net		\$
Garage Equipment - Net		\$
Machinery & Tools - Net		\$
Supplies on Hand		\$
Prepays and Other Assets		\$
<b>Total Assets</b>		<b>\$</b>
<b>Liabilities:</b>		
Accounts Payable		\$
Notes Payable		\$
Mortgages Payable		\$
Equipment Obligations		\$
Accrued Salaries & Wages		\$
Other Accrued Obligations		\$
Other Liabilities		\$
<b>Total Liabilities</b>		<b>\$</b>
<b>Equity:</b>		
Capital Stock		\$
Retained Earnings		\$
<b>Total Equity</b>		<b>\$</b>
<b>Total Liabilities and Equity</b>		<b>\$</b>

**MISCELLANEOUS INFORMATION**  
(Household Goods & Hazardous Waste Only)

Company: \_\_\_\_\_ Date: \_\_\_\_\_

<u>Equipment Owned</u>	<u># Units Owned</u>	<u>Purchase Price of Units Owned</u>
Tractors		\$
Trailers		\$
Trucks (Pick-up & Delivery)		\$
Automobiles		\$
Service Trucks		\$
Other Types of Equipment		\$
<b>Total Cost</b>		\$

<u>Equipment Leased</u>	<u># Units Leased</u>	<u>Monthly Cost of Lease</u>
Tractors		\$
Trailers		\$
Trucks (Pick-up & Delivery)		\$
Automobiles		\$
Service Trucks		\$
Other Types of Equipment		\$
<b>Total Cost</b>		\$

	<u>Insurance Company</u>	<u>Policy Number</u>
Current BI & PD Insurer (Form E)		
Effective Date:		
Current Cargo Insurer (Form H)		
Effective Date:		

Certification

State of \_\_\_\_\_

County of \_\_\_\_\_

I, \_\_\_\_\_ of the

\_\_\_\_\_ Company

hereby certify that the foregoing Annual Report was prepared by me or under my supervision, that I have examined it, and that the items herein reported on the basis of my knowledge are correctly shown.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date