

SITE VISITS AND EDUCATIONAL TOURS GUIDELINES

PLEASE BE ADVISED: The Commission will consider the facts and circumstances of each site visit and educational tour. This document serves as a general guide for site visits and educational tours guidelines.

- A site visit or educational tour is not considered a meeting of the Commission.
- The Commission shall contact the Office of Regulatory Staff (ORS) and the hosting entity if the Commission requests a site visit or an educational tour.
- If an entity requests that the Commission conduct a site visit or an educational tour, the requesting entity must contact the Commission and the ORS to establish a schedule for the site visit or educational tour.
- The Commission will not act upon any matter during the site visit or the educational tour over which the Commission has supervision, control, jurisdiction or advisory power.
- The Commission will file a certification with the Executive Director of the ORS, within forty-eight hours of the site visit or educational tour, that no commitment, predetermination, or prediction of any commissioner's action as to any ultimate or penultimate issue or any commission employee's opinion or recommendation as to any ultimate or penultimate issue in any proceeding was requested by any person or party, nor any commitment, predetermination, or prediction was given by any commissioner or commission employee as to any commission action or commission employee opinion or recommendation on any ultimate or penultimate issue.
- The Commission will post on its website a summary of the discussion, along with copies of any written materials utilized, referenced, or distributed during the site visit or educational tour, unless confidential and protected from public disclosure. Regardless, ORS will have access to and may retain such materials with appropriate protections in place.
- The Commission will always comply with the Code of Judicial Conduct.
- An allowable ex parte communication briefing may be scheduled after a site visit or educational tour for the Commission to ask questions regarding a previously held site visit or educational tour.